



# Alaska Outdoor Council

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# BYLAWS

**REVISED AND UPDATED: March 7, 2015**

*“Protecting your hunting, fishing, trapping, and outdoor heritage since 1955.”*

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# Alaska Outdoor Council

## Board of Directors

**President:** Rob Mathews, Delta Junction

**1st Vice President:** Eric Anslinger, Fairbanks

**2nd Vice President:** Michele Stevens,  
Anchorage

**3rd Vice President:** Jim Cartmill, Juneau

**Treasurer:** Todd Clark, Big Lake

**Secretary:** Cody McLaughlin, Wasilla

**At Large:** Misty Holcomb, Wasilla

### Staff and Offices

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**Administrative Director:** Kendra Edwards, (907) 570-6396  
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#### Bookkeeping:

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Anchorage, AK 99522

*The Alaska Outdoor Council is a 501(c)(4) corporation; donations to the Council are not tax deductible.*

*The Alaska Outdoor Council is the official state association of the National Rifle Association (NRA).*

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## Article 1. Name of Corporation

The name of said Corporation shall be the Alaska Outdoor Council Inc., hereinafter referred to as the Council.

## Article 2. Office Location

The principal office shall be at a location designated by the Board of Directors.

## Article 3. Purpose

The purposes of the Council are:

- 1) To perpetuate the natural resource base upon which member group activities depend;
- 2) To insure equality in access and use of these natural resources;
- 3) To support state management of natural resources;
- 4) To support professional management of natural resources;
- 5) To provide and support public education regarding the wise use of natural resources;
- 6) To monitor and participate in regulatory, legislative, judicial and policy making processes impacting natural resources and right to own and use firearms;
- 7) To promote public safety;
- 8) To coordinate the educating and training of both youth and adults in the safe and efficient handling of firearms and archery equipment;
- 9) To coordinate competitive shooting activities within Alaska to sanction State Shooting Championships;
- 10) To cooperate with the National Rifle Association of America in the successful accomplishment of the above purposes.

## Article 4. Delegates

- 1) There will be one delegate per club regardless of the size of the club. Each delegate will have one vote.
- 2) During the certification of delegates at the annual meeting the Associate and Sustaining members in attendance will elect delegates-at-large. One delegate will be elected from each region of the state: Southeast, Southcentral and Interior. If there are more than 25 Associate and Sustaining members from outside of Alaska they are entitled to one (1) delegate. If Associate members are not present from a region the seat will not be filled.
- 3) A proxy delegate must be
  - a) authorized by signature from an elected officer of the member club, or
  - b) given verbal authorization by an elected officer of the member club to a member of the Council Board or Staff, provided the verbal authorization is initialed in writing on the Proxy Delegate Certification Form by a Director or Staff member.
  - c) The Proxy Delegate Certification Form must be completed as required and submitted by the time the annual or special meeting convenes.
  - d) A delegate can hold no more than three proxies.

## Article 5: Delegates' Duties

- 1) Elect members of the Board of Directors from among the Council members. Directors shall be elected from among the candidates nominated prior to and during the annual meeting for the year in question. If the requirement for regional representation is not met by the candidates receiving the highest number of votes, then the candidate from the region without representation who received the highest number of votes from among those running from the same region shall be seated on the Board. The remaining seats will be filled by those candidates who received the most votes thereafter.
- 2) Develop and monitor overall policy and resolutions.
- 3) Review the annual budget.
- 4) Approve changes to the bylaws.
- 5) Review the Board of Directors' selection of the Executive Director (The Executive Director shall remain in office until he or she resigns or is removed.)
- 6) Fill vacancies on the Board of Directors.
- 7) Inform member groups of Council actions and work with action committees.
- 8) Meet annually.
- 9) Remove non-complying groups.

## Article 6: Board of Directors

The Board of Directors will be made up of seven (7) members consisting of the president, three regional vice presidents, the secretary, the treasurer, and a director-at-large. These officers shall serve two-year terms. These terms shall be staggered to provide continuity within the Board. Therefore, the initial election shall provide that two vice presidents and the director-at-large shall serve for only one year.

## Article 7. Board Of Directors' Duties

- 1) Appoint and remove the Executive Director.
- 2) Establish the location of the principal office.
- 3) Delegate authority and establish duties of the Executive Director.
- 4) Implement policies and resolutions of the Delegates.
- 5) Establish interim policies.
- 6) Appoint and supervise committees.
- 7) Select time and place of annual meeting.
- 8) Meet a minimum of four times per year, including teleconference.
- 9) Regularly attend meetings of the Board and attend to the affairs of the corporation. If a director misses a majority of meetings in any one fiscal year, that individual will be deemed to have resigned his position unless the remaining Board of Directors' members vote otherwise.
- 10) Make acting appointments for vacancies on the Board.
- 11) Select as required a representative and alternates to represent the Council interest at designated meetings.
- 12) Approve new member groups.
- 13) Elect Board Officers from among the Board of Directors.
- 14) Prepare and approve an annual budget. See budget process described in Article 14, Part 1.
- 15) Annually appoint an audit committee with duties defined under Article 18, Standing Committees.
- 16) A majority of the members of the Board of Directors shall constitute a quorum through telephone or telecommunications. In addition, formal action may be taken between meetings after surveying all board members on a motion via email or phone. Specific results, including roll call vote results, must be recorded in minutes of the next meeting.

## **Article 8. Regional Action Committees**

Three Regional Action Committees will be formed, each comprised of the respective Regional Vice-President and one individual per member club of the region, selected by each member club, in order to facilitate direct communication to and from the Board of Directors.

## **Article 9. Club Membership**

- 1) Each member club shall be represented at the Council's annual meeting and any special meeting (see Article 17. Meetings) by an official Delegate selected by the member body for that purpose. This Delegate shall serve as the official Delegate for that club.
- 2) The Delegate for each member club shall be certified by the Delegates and hold office until a successor is appointed and duly certified.
- 3) Clubs qualifying for membership in the Council may make application to the President of the Council or the Vice President residing in their area, submitting therewith a copy of their constitution and bylaws to determine if their objectives are in accord with those of the Council. The officer receiving the application shall transmit it immediately to the President of the Council for approval by the Board of Directors.
- 4) Each member club shall have one (1) vote as provided in Article 4, Section 1.
- 5) No member club shall be accepted into the Council except by a majority vote of the Board of Directors.
- 6) Each member club shall have the option of a three (3) year and five (5) year membership. The dues are the annual price of membership multiplied by number of years.

## **Article 10. Individual Membership:**

### **Classification and Dues**

Membership fees shall be established at the annual meeting by the official Delegates to the Council.

Provisions for membership shall be provided within the following categories:

- 1) Affiliated Club Member: An individual member of a member club.
- 2) Associate Member:
  - a) Associate member paying annual dues;
  - b) Associate member paying lump sum for three (3) years;
  - c) Associate member paying lump sum for five (5) years;
  - d) Associate member paying lump sum or quarterly within one year for lifetime dues.
- 3) Sustaining Annual Member:
  - a) Business member;
  - b) Business Life member;
  - c) Patron member;
  - d) Benefactor member.
- 4) Honorary Member: Free.
- 5) Family memberships for the categories listed under section (2) may be established by approval of the Board of Directors.
- 6) The price for all memberships shall be determined by the Board of Directors.

### **Membership List:**

The Associate Membership list, comprised of names and addresses, shall not be sold or transferred for any reason to any organization or individual without the express consent of the Board of Directors. Such consent can be given only under the following conditions:

- 1) may be transferred in electronic format at the discretion of the Board
- 2) can only be used once by the requesting party unless otherwise specified by the Board
- 3) an appropriate fee will be charged for usage, to be determined by the Board
- 4) Requestors must sign a contract stating for what purpose the list will be used, how it will be used, and agreeing to conditions listed above. The requestor will be subject to a penalty and/ or legal action should the terms of the contract be violated.

## **Article 11. Suspension**

The Delegates may suspend or expel any member club, delegate, director or remove Council officer from officer status, by two-thirds vote of the members present at any official meeting of the Delegates on receiving evidence of acts or behavior inconsistent with the objectives of the Council, after having furnished the accused due notice to provide a written response. Charges may be asserted by either the Executive Director or President.

## **Article 12. Officers**

- 1) The members of the Board of Directors shall be elected from among the Council members at the annual meeting. There must be at least one (1) Board member from each region of the State.
- 2) The officers of the Council shall be a president, (3) regional vice presidents, secretary, treasurer, and director-at-large.
- 3) Council officers shall be elected by the Board of Directors immediately following the general election of Board members at each annual meeting. Each officer shall be an elected member of the Board of Directors. A vice president shall be elected for each established region within the State. The Board shall elect a First, Second, and Third vice president from among the regional vice presidents following elections of the other officers of the Board.

## **Article 13. Management**

- 1) The State of Alaska shall be divided into three (3) regions as follows:
  - a) Region 1—Southeastern Alaska up to and including Cordova.
  - b) Region 2—South of the Alaska Range and east to Valdez.
  - c) Region 3—North and west of the Alaska Range.
- 2) The management of the Council and its day-to-day affairs shall be entrusted to the Board of Directors who may delegate such responsibilities and duties as required to the Executive Director.
- 3) The Council shall be incorporated under the laws of the State of Alaska providing for the incorporation of education, recreation, conservation, etc.
- 4) In managing the affairs of the Council the Board of Directors shall:
  - a) Make rules for the guidance of its officers, committees, employees, and agents and to prescribe their duties.
  - b) Authorize officers, employees, or agents to enter into contracts, create obligations and execute instruments in the name of an on behalf of the Council.
  - c) Determine the manner in which monies are dispensed in furtherance of the Council's goals and purposes.
  - d) Create committees, permanent or temporary.
  - e) Determine the construction to be given by these bylaws in case of any uncertainty as to the meaning of requirements of any of them.
  - f) Perform any act reasonably necessary for the good of the Council and not forbidden by law.

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## Article 14. Duties Of Officers

### 1) President:

- a) The president or in his absence, the vice president (first in number present), shall preside at all regular meetings or special meetings of the delegates of Council and the Board of Directors and shall perform such other duties as are usually incident to the office or as many as may be provided by the Council.
- b) The president shall have power to appoint a corresponding secretary who shall perform duties hereinafter mentioned and shall serve at the pleasure of the president. The president and vice president shall serve without salary, but may be compensated for costs to conduct business of the Council.
- c) By December 1 of each year, the president (or designated staff) shall present a non-deficit budget proposal for the following calendar year to the Board of Directors. The Board shall, by January 15, approve a non-deficit annual budget for that year. No portion of the corpus of the endowment fund shall be used to meet current expenditures. This budget shall be presented to Council delegates at the annual meeting for their review.
- d) By December 1 of each year, the president shall appoint an audit committee with duties defined under Article 18, Standing Committees.

### 2) Regional Vice Presidents:

- a) There will be one (1) regional vice president for each region. Regional vice presidents will work with their respective Regional Action Committee members and will actively communicate on a regular basis with member clubs within their respective regions to seek out regional problems and solutions.
- b) Regional vice presidents are to actively recruit new member clubs and individual members to insure a broad-based representation of interests within the region.
- c) The first vice president, in the absence of the president, or in his absence the second vice president, shall preside at all regular meetings of the Council and perform such other duties as are usually incident to the office.
- d) In the absence of the President and all the Vice Presidents at any meeting of the Council, any Delegate may be selected to preside by a majority vote of those present, and shall have the same powers of the President for that meeting.

### 3) Secretary:

- a) The secretary shall keep a full and complete record of the proceedings of all meetings of the Council and shall preserve all records in proper books furnished by, and which shall remain the property of, the Council; and shall hand such books and records over to his successor. The Secretary shall serve without salary unless otherwise ordered by majority of the Board of Directors.
- b) The secretary shall send a copy of each numbered resolution and/or policy submitted to the Council together with the statement accompanying it to each member club 45 days prior to the annual meeting with instructions to the member club to act upon each of said resolutions and to instruct its delegates to the meeting how to vote thereon and after each regular meeting he shall advise each delegate what action was taken by the Council upon each resolution by number. The secretary shall perform such other duties as may be provided for in the transaction of business of the Council.

### 4) Treasurer:

- a) The treasurer shall keep a roll of all members, collect all dues and initiation fees, mail to all members their membership cards, shall have in custody all monies of the Council, and shall pay all bills, claims or rewards, but only on warrant approved by the Board of Directors. He shall keep an accurate account of all receipts and disbursements and shall exhibit a full statement of the financial affairs of the Council at each annual meeting or to the delegates of the Council on request.

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- b) The treasurer shall hand over to his successor in office within ten (10) days after the election of his successor, a complete and accurate financial statement, together with all funds, books and records pertaining to his office, and he shall perform such other duties as herein provided.

**Compensation and Limitation of Powers:** No officer, other than the secretary or treasurer, may receive compensation for his services other than reimbursement of expenses duly authorized by majority vote of the Board of Directors. Nothing herein contained shall be construed to prevent any officer from serving the Council in any other capacity and receiving compensation therefore. The secretary or treasurer may receive limited compensation and benefits as approved by the Board.

## **Article 15. Executive Director and Staff**

- 1) The Executive Director is the chief executive of the Council and is appointed until removed by the Board of Directors or by resignation. The Executive Director shall receive all authority, duties and instruction from the President or his/her designee.
- 2) The salary of the Executive Director shall be established by the Board of Directors.
- 3) The Executive Director will be responsible to the Board of Directors for all actions undertaken in the name of the Council.
- 4) The President or Executive Director may appoint from time to time such agents and employees as they may deem advisable for the prompt and orderly transaction of the business of the Council, prescribe their duties and conditions of their employment, fix their compensation and dismiss them, provided, however, that no employment contract lasting longer than one year or providing annual compensation in excess of \$5,000 shall be entered into the by the President or Executive Director or terminated without the approval of the Board of Directors.

## **Article 16. Manner of Election**

In case of failure to elect officers at any regular meeting on account of the lack of a quorum or for any other reason, the officers in office shall hold over until their successors are elected. The president and secretary shall, in their call, give notice of the time and place of holding of such special meeting for the purpose of election of officers.

- 1) The election of the position of President must have occupied another seat on the board for at least one full term.

## **Article 17. Meetings**

- 1) All Council meetings are to be conducted under Roberts Rules of Order.
- 2) There shall be an annual meeting held at such place and time as established by the Board of Directors, for the purpose of election of officers for the ensuing year and for the transaction of other business. The annual meeting will be rotated on an annual basis among the three regions.
- 3) Special meetings of the Council may be called by the president upon the request of three member clubs representing the Council. Notice of such special meetings shall state the purpose for which it is called and the business to be transacted at any such meetings.

## **Article 18. Standing Committees**

- 1) Upon his/her election, the President shall as soon as practical, appoint standing committee chairmen. Standing committees are the:
  - a) Board Development Committee,
  - b) Finance Committee, and
  - c) Competitions Committee.
- 2) Each chairman will be responsible for appointing up to four members to his/her committee.
- 3) The role of the Board Development Committee is to build the future success of the Board through

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forecasting characteristics of new board members needed over the next 2-5 years, recruiting a pool of potential candidates who would benefit the organization, and mentoring newly elected board members.

- 4) The role of the Finance Committee is to review quarterly the various financial reports of the organization and, through the chair, to briefly comment and advise the Board at least quarterly in regard to the financial condition of the organization.
- 5) The role of the Competitions Committee is to meet the requirements for the Alaska Outdoor Council's continued recognition as the official State Association of the National Rifle Association (NRA).
- 6) The chair of each standing and "ad hoc" committee shall follow through to its conclusion the action defined by the Board of Directors. As requested, the chair shall make a written progress report to the Board which shall be filed with the Secretary or Executive Director. Membership of the committees must be available to the Board President or his/her designee.
- 7) Other committees shall be appointed as appropriate to further the purposes of the Council.
- 8) By December 1 of each year, the president shall appoint an audit committee. As soon as reasonably practicable after the close of the corporation's taxable year, the Council's Board of Directors shall cause the books of account and records of the corporation to be audited by a certified public accountant or by an audit committee, as recommended by the audit committee and directed by the Board of Directors.

## **Article 19. Quorum**

One-half (1/2) plus one (1) of the total voting membership of the Council shall constitute a quorum for the transaction of business at any regular or special meeting of the Council, provided that at least two of three regions herein described above in Article 13, Number 1 shall be represented.

## **Article 20. Vacancies**

The Board of Directors shall have full power to fill any vacancies that may occur from time to time, by resignations or otherwise, and any such appointment should be valid until the next annual election.

## **Article 21. Resignations**

Resignations of officers or members in good standing may be accepted by the Board of Directors at any meeting after notice in writing has been given to the secretary.

## **Article 22. Construction**

Any question as to the meaning or construction of this Articles of Incorporation or the bylaws shall be decided by the delegates of the Council.

## **Article 23. Matters Not Provided For**

All matters not particularly provided for in the Articles of Incorporation and the bylaws shall be controlled by the delegates of the Council at the annual meeting or the Board of Directors on an interim basis.

## Article 24. Absentee Ballot

- 1) In the event that a member club cannot send a delegate to the annual meeting or any special meeting, the member club can vote by absentee ballot on all resolutions, policies and bylaw amendments which have been submitted 45 days prior to the annual meeting. (amended 00)
- 2) This vote has to be in the hands of the officers prior to the vote of the Council.

## Article 25. Amendments

These bylaws may be amended at an official meeting of the Council by a two-thirds (2/3) majority vote by the delegates of the Council voting, provided that at least 45 days notice in writing of the proposed amendment shall be given to each member club of the Council. (amended 00)

## Article 26. Indemnification

**Section 1. Non-derivative actions.** Subject to the provisions of Sections 3, 5 , and 6 below, the corporation shall defend, indemnify and hold financially harmless any person who was, is or is threatened to be made a part to a completed, pending or threatened action or proceeding, whether civil, criminal, administrative, or investigative, other than an action by or in the right of the corporation, by reason of the fact that the person is or was a director or officer of the corporation, or is or was serving at the request of the corporation as a director or officer of another corporation against costs and expenses (including attorney's fees) of said suit, action, or proceeding, judgments, fines and amounts paid in settlement actually and reasonably incurred in connection with the action, suit or proceeding, if the person acted in good faith and in a manner the person reasonably believed would be in or not opposed to the best interests of the corporation, and, with respect to a criminal action or proceeding, the person had no reasonable cause to believe the conduct was unlawful. The termination of an action or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, does not create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in or not opposed to the best interests of the corporation, and, with respect to a criminal action or proceeding, the person had reasonable cause to believe that the conduct was unlawful.

**Section 2. Derivative actions.** Subject to the provisions of Sections 3, 5, and 6 below, the corporation shall defend, indemnify and hold financially harmless any person who was or is threatened to be made a party to a completed, pending, or threatened action, by or in the right of the corporation to procure a judgment in its favor by reason of the fact that the person is or was a director or officer of the corporation, or is or was serving at the request of the corporation as a director or officer of another corporation against costs and expenses (including attorney's fees) actually or reasonably incurred by the person in connection with the defense or settlement of the action if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the corporation; provided, however, indemnification may not be made in respect to any claim, issue or matter as to which the person has been adjudged to be liable for negligence or misconduct in the performance of the person's duty to the corporation except to the extent that the court in which the action was brought determines upon application that, despite the adjudication of liability, in view of all the circumstances of the case, the person is fairly and reasonably entitled to indemnity for the expenses that the court considers proper.

**Section 3. Denial to right to indemnification.** Subject to the provisions of Section 5 and 6 below, defense and indemnification under Sections 1 and 2 of this Article automatically shall be made by the corporation unless it is expressly determined that the defense and indemnification of the person is not proper under the circumstances because the person has not met the applicable standard of conduct set forth in Sections 1 and 2 of this article. The person shall be afforded a fair opportunity to be heard as to such determination. Defense and indemnification payment may be made, in the case of any challenge to the propriety thereof, subject to repayment upon ultimate determination that indemnification is not proper.

**Section 4. Determination.** The determination described in Section 3 shall be made:

- a) by the board of directors by a majority vote of a quorum consisting of directors who were not parties to the action or proceeding; or
- b) if such quorum is not obtainable, or, even if obtainable a quorum of disinterested directors so directs, by independent legal counsel in a written opinion.

**Section 5. Successful Defense.** Notwithstanding any other provisions of Sections 1, 2, 3, or 4 of this article, but subject to the provisions of Section 6 below, if a person is successful on the merits or otherwise in defense of any action, suit or proceeding referred to in sections 1 or 2 of this article, or in defense of any claim, issue or matter therein, the person shall be indemnified against costs and expenses (including attorney's fees) actually and reasonably incurred in connection therewith.

**Section 6. Condition Precedent to Indemnification.** Any person who desires to receive defense and indemnification under this article shall notify the corporation reasonably promptly that the person has been named a defendant to an action, suit, or proceeding of a type referred to in Sections 1 or 2 and that the person intends to rely upon the right of indemnification described in this article. The notice shall be in writing and mailed via registered or certified mail, return receipt requested, to the President of the corporation at the executive offices of the corporation or, in the event the notice is from the President, to the registered agent of the corporation. Notice need not be given when the corporation is otherwise notified by being named a party to the action.

**Section 7. Insurance.** At the discretion of the Board of Directors, the corporation may purchase and maintain insurance on behalf of any person who is or was a director or officer of the corporation, or is or was serving at the request of the corporation against any liability asserted against or incurred by the person in any such capacity, or arising out of the person's status as such, whether or not the corporation would have the power to defend and indemnify the person against such liability under the provisions of this article.

**Section 8. Former Officers, Directors, etc.** The indemnification provisions of this article shall be extended to a person who has ceased to be a director or officer as described above and shall inure to the benefit of the heirs, personal representatives, executors, and administrators of such person.

**Section 9. Purpose and Exclusivity.** The defense and indemnification referred to in the various sections of this article shall be deemed to be in addition to and not in lieu of any other rights to which those defended and indemnified may be entitled under any statute, rule of law or equity, agreement, vote of the shareholders or Board of Directors or otherwise. The purpose of this article is to augment, pursuant to AS 10.05.010(f), the other provisions of AS 10.05.010.

## **Article 27. Contracts and Transactions**

### **Authority**

No person shall have the authority to expend money or bind the Council by any contract or instrument unless authorized to do so by these bylaws or unless said person is authorized by any officer, officers, agent or agents of the Council to execute and deliver any contract or instrument in the name of the Council and such authority may be general or confined to specific instances.

### **Borrowing**

Transactions in Real Estate. The borrowing of money and the purchase, sale, mortgage, lease or other disposition of real estate by the Council shall require the approval of the majority of the Board of Directors.

### **Signatures on Checks and Evidences of Indebtedness**

Checks of the Council shall be signed by any two of the following: the President, Vice-President, Secretary, Treasurer, Executive Director of the Council, or such other individual as the Board of Directors may from time to time designate. Any expenditure over \$5,000 must be approved by the Board of Directors.

### **Authorized Signatures**

The Board of Directors shall authorize those signatures on checks of the Council. All authorized check signers must be bonded.

## **Article 28. Order Of Business**

The order of business at any annual or other meeting of the Council shall be:

- 1) Meeting called to order by the President.
- 2) Certification of delegates representing the Council's affiliated organizations.
- 3) Election and certification of regional Delegates-at-Large.
- 4) Reading and approval of minutes of previous meeting and of the meetings of the delegates of the Council held subsequent to the previous meeting.
- 5) Reports of officers and staff.
- 6) Reports of standing committees.
- 7) Reports of special committees.
- 8) Unfinished business.
- 9) New business.
- 10) Election of Officers.
- 11) Adjournment.

The delegates of the Council shall have power to make and amend rules governing its own procedures. (See Article 17. Meetings)

## **Article 29. Policies and Resolutions**

- 1) Definitions
- 2) Policies shall provide management guidelines and shall remain in effect until rescinded or amended.
- 3) Resolutions shall indicate commendation for actions taken or recommend actions to be taken. Resolutions shall remain in effect for one (1) year.
- 4) All matters pertaining to enactment of resolutions or policies of the Council shall be as follows:
- 5) Each resolution or policy, submitted by a member or delegate, shall be accompanied by a statement of the reason for the passage thereof. The statement shall be signed by the member or delegate offering the resolution or policy.
- 6) The proposed resolution or policy shall be distributed to the Secretary and to each member club of the Council at least forty-five (45) days prior to the Council's consideration of the proposed resolution or policy.
- 7) A proposed resolution or policy may be presented subsequent to the date hereinbefore stated and, with a two-thirds (2/3) majority approval by Council delegates, be considered as an emergency resolution.
- 8) An emergency resolution may be adopted by a majority vote of the delegates of the Council. An emergency policy may be adopted by a two-thirds (2/3) majority vote of the delegates of the Council.
- 9) All resolutions and policies submitted shall be numbered serially. The President shall appoint and refer these proposals to an "ad hoc" committee for the committee's consideration and report.
- 10) Any matter which is related only to specific localities and does not pertain generally to the State shall not be submitted to the Council until the members of the locality involved have taken the matter up with the proper authorities.

## Article 30. Trust Fund

The Board of Directors of the Council shall establish a trust fund to be funded by the existing proceeds in the life endowment account and other subsequent donations. The principal of the trust shall be protected from invasion. The purposes of the trust shall be determined by the Board of Directors.

These bylaws were amended and approved on March 28, 1993, April 9, 1994, March 7, 1999, March 5, 2000, March 25, 2001, March 17, 2002, February 22, 2003, and February 5, 2006, March 7, 2015.

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Executive Director

\_\_\_\_\_  
Date

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President

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Date